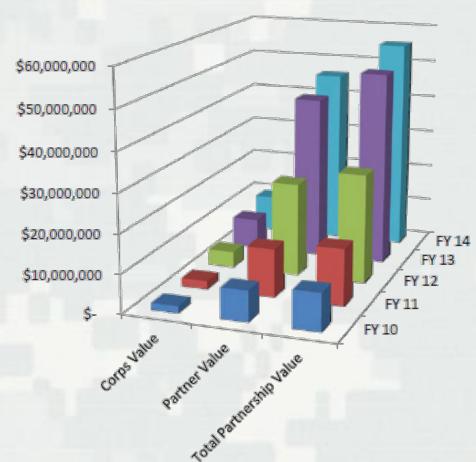
OMBIL Partnership Update



Partnerships in OMBIL

• FY 14 Partnership data in OMBIL: 1,233 partnerships with a total value of \$55.7 million (up from \$50.8M in FY 13, \$28.4M in FY12, \$14.5M in FY11 and \$9.5M in FY10)

- MVD (345) \$3.9M
- NWD (245) \$42.2M
- LRD (211) \$1.5M
- SWD (151) \$1.6M
- SAD (114) \$1.4M
- SPD (100) \$1.8M
- NAD (60) \$1.5M
- HQ (4) \$1.8M
- POD (2) \$8K







Natural Resources Management Gateway

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Partnerships in OMBIL

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Annual fiscal data entry for the Partnership pages opens each year October 1 - December 31 (on the REC- Annual Update data input form) to enter the value of each partnership for the prior fiscal year. However, new partnership agreements can be entered or edited at any time during the year.

Note: Partnership data entry involves a two-step process. Step 1 (Available anytime during the year): Enter information about the partnership, including agreement type, organization, organization type, date effective, description. Step 2 (Available only during annual update period Sep/Oct): Enter information about the value of the partnership, including number of volunteers, volunteer hours, partner funds invested, professional services provided, materials and equipment donated, Corps contract funds, services, materials and equipment, and additional investments.



Training Resources





OMBIL Partnerships Annual Reports

- <u>Annual partnership tracking spreadsheet</u> This spreadsheet can be used to trac update period (Oct-Dec)
- FY 13 Partnerships Summary
- FY 13 Partnerships Summary
- FY 13 Partnerships Detail Report for all USACE pdf version
- FY 13 Partnership Detail Report for all USACE Excel version
- FY 12 Partnerships Summary
- FY 12 Partnerships Detail Report for all USACE pdf version
- FY 12 Partnership Detail Report for all USACE Excel version
- FY 11 Partnerships Summary
- FY 11 Partnerships Detail Report for all USACE pdf version
- FY 11 Partnership Detail Report for all USACE Excel version
- FY 10 Partnerships Summary
- FY 10 Partnership Detail Report for all USACE pdf version
- FY 10 Partnership Detail Report for all USACE Excel version

FY 14 OMBIL Partnerships Fact Sheet

Total Value of Partnerships: \$55,672,328

(Corps \$9.5 million investment/Partner leveraged value \$46.1 million)

Total partnerships: 1,233

MVD: \$3,878,594

345 (MVS: 186, MVK: 57, MVR: 47, MVP: 47, MVN: 8)

NWD: \$42,221,605

245 (NWS: 77, NWP: 67, NWK: 43, NWW: 39, NWO: 19)

LRD: \$1,463,349

211 (LRH: 75, LRN: 50, LRL: 39, LRP: 28, LRB: 17, LRE:2)

SWD: \$1,569,490

151 (SWL: 66, SWF: 58, SWT: 27)

SAD: \$1,358,719

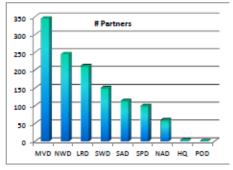
114 (SAW: 51, SAM: 39, SAS: 24)

SPD: \$1,880,802

100 (SPK: 85, SPN: 11, SPA: 4)

HQ: \$1,817,890

4

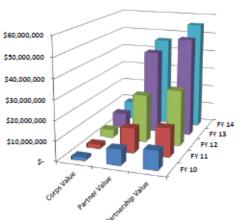


NAD: \$1,473,655

60 (NAB: 33, NAE:20, NAP: 7)

POD: \$8,224 2 (POA: 2)





Partner Volunteers: 18,261 (of 48,200 total Corps volunteers = 38%)

Partner Volunteer Hours: 222,207

Equivalent to 126 FTE

(of 1,494,051 total hours = 15%)

Value of Partner Volunteer Service: \$5,010,804

\$5,010,804

(of \$33,690,850 total volunteer value)

Partnership Data Tracking Spreadsheet

- This can assist with keeping track throughout the year to make data entry in October much easier
- Available on OMBIL Partnerships FAQ page:
 http://corpslakes.usace.army.mil/partners/ombil-annual.cfm

PRIMARY PURPOSE	DESCRIPTION	DATE	NUMBER OF VOLUNTEE RS	VOLUNTEE	VOLUNTEE R RATE \$21.79 \$21.79 \$21.79 \$21.79 \$21.79 \$21.79	\$ \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00		INVESTE		MATERIA LS & EQUIPME NT	**TOTAL PARTNER VALUE*** \$0		CONTRAC T FUNDS	MATERIAL S & EQUIPMEN	SERVICE	TOTAL CORPS VALUE \$0 \$0 \$0 \$0	LEVERAGE D	**TOTAL AMOUN T ***********************************
					\$21.79 \$21.79						\$0 \$0					\$0 \$0 \$0		\$0 \$0
PRIMARY PURPOSE	DESCRIPTION		NUMBER OF VOLUNTEE RS		VOLUNTEE R RATE \$21.79	S		INVESTE	AL SERVICES	MATERIA LS & EQUIPME NT	TOTAL	t	CONTRAC T FUNDS	MATERIAL S & EQUIPMEN	SERVICE	TOTAL CORPS VALUE	AMOUNT LEVERAGE D	TOTAL AMOUN T
					\$21.73 \$21.79 \$21.79	\$0.00					\$0 \$0					\$0 \$0 \$0		\$0 \$0
PRIMARY PURPOSE	DESCRIPTION	DATE	NUMBER OF VOLUNTEE RS		VOLUNTEE R RATE \$21.79	SERVICE S	OF	INVESTE	PROFESSION AL SERVICES PROVIDED	MATERIA LS & EQUIPME NT	TOTAL PARTNER VALUE		CONTRAC T FUNDS	MATERIAL S & EQUIPMEN	SERVICE	TOTAL CORPS VALUE	LEVERAGE D	TOTAL AMOUN T
					\$21.79 \$21.79	\$0.00					\$0 \$0					\$0 \$0)	\$0 \$0
PRIMARY PURPOSE	DESCRIPTION	DATE EFFECTIVE						INVESTE		MATERIA LS & EQUIPME NT	TOTAL PARTNER VALUE \$0		CONTRAC T FUNDS	MATERIAL S & EQUIPMEN	SERVICE	TOTAL CORPS VALUE	LEVERAGE D	TOTAL AMOUN T



Partnerships in OMBIL – TOP 10 for 2015

#10 - MOUs or Challenge Partnership agreements with individuals

There are a number of entries in OMBIL with a single individual's name and an agreement type of challenge partnership or MOU where the only thing donated is time. It appears that these would just be standard individual volunteers and should not be counted in the partnership section.



#9 - Student Conservation Association Please enter SCA as a cooperative agreement.

Number of interns/hours served would be captured in the volunteer columns. The partner share by SCA goes in the partner funds invested column. The Corps share (what we pay SCA) goes in Contract funds.



#8 - Special events

Many people forget that the contributions provided by partners are considered a partnership and has value. Be sure to enter the partner info for Kids to Parks Day, National Public Lands Day, FLW fishing events, CAST fishing events, Get Outdoors Day, Bass Pro special events, etc. The partner value should include the value of their time, and supplies they provide for the event (this can be booth space or marketing materials).



#7 - Economy Act

Economy Act is an agreement between the Corps and another federal agency. There should be values shown for both the Corps and the partner.



#6 - - MOUs

If a partner is on the list of national MOUs and there is not some other agreement type involved in the project, make sure to select MOU. Many lakes also have local MOUs.



#5 - Cooperating association

There is a pick-list for these associations. If you have an official association that is not on the list, let me know and I will get it added. Every one of these organizations should have some type of value associated with them for the year.



#4 - Contributions: Volunteer value for individuals should not be included in the partnership section of OMBIL.

Volunteers that work as part of an organization can be included here along with the value of funds, services, and materials contributed.





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Training Resources

Volunteer Data Decision Tree

Available on OMBIL Partnerships FAQ page:

http://corpslakes.usace.army.mil/employees/faqs.cfm?ld=partner-OMBIL&Nav=partner&View=Yes

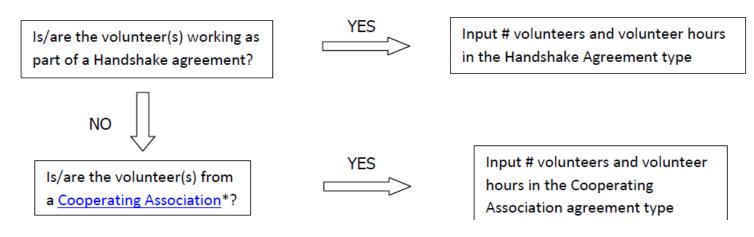
Step 1. Recreation Annual Update- Annual Project Data Update

Enter ALL volunteer hours in this section of OMBIL. This is where you will capture the total number of volunteers, total hours of volunteer service (which will auto-calculate the total value of the service), and total incidental expenses reimbursed to all volunteers for the FY.

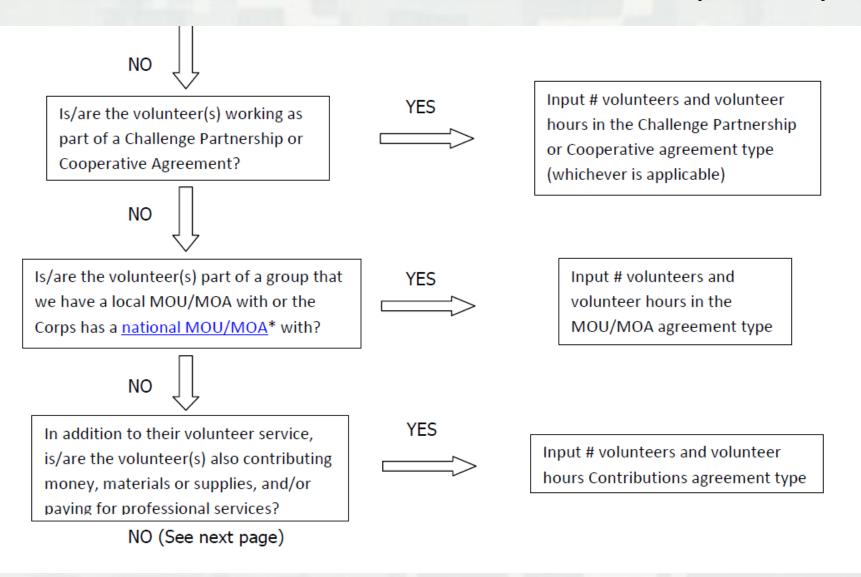
Step 2. Recreation Annual Update- Partnership Update

In addition to gathering information about the overall number of volunteers, hours, and value, we are also trying to capture more detailed data about volunteers that are part of a partnership. Some volunteers such as camp hosts, gate attendants, and other individuals that volunteer may only be counted in the Annual Project Data Update. Other volunteers that are part of a group which falls under a partnership agreement, should also have their hours counted in the Partnership Update.

Please use the flow chart below to determine whether to count a particular individual volunteer's or group of volunteers' hours in the Partnership Update section of OMBIL.

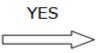


Volunteer Data Decision Tree (Cont.)





Is the volunteer associated with an organization that doesn't have any other agreement type in place?



Input # volunteers and volunteer hours in Contributions agreement type

If you answer No to all of the questions above, the data for these volunteers will ONLY be input in the Annual Project Data Update section of OMBIL. If you answer Yes to any of the questions above, input the data into the first category with a Yes answer starting from the top down. Some volunteers may fit into multiple categories, but you should input the data in the first applicable category encountered in the flow chart.

Example 1: A volunteer group from IMBA (International Mountain Biking Association) may provide service to the Corps as part of a Challenge Partnerships Agreement, but they are also part of a national MOU. Because the Challenge Partnership agreement is an agreement for a limited, specific period of time and project, the volunteer hours for the particular project in the agreement should be input in the Challenge Partnership category instead of the MOU. If IMBA also volunteers hours not related to the Challenge Partnership Agreement, those additional hours would be input separately in the MOU category.

Example 2: Volunteers from a Cooperating Association, such as the Friends of Raystown Lake provide services for a project that is part of a Handshake Agreement. These hours should be input in the Handshake category instead of the Cooperating Association category, because the Handshake agreement is for a specific project. Additional hours volunteered by Association members such as working in a bookstore, creating interpretive materials, or managing a campground should be captured in the Cooperating Association category if they are not specifically associated with the Handshake project.

Note: Although all Cooperating Associations set up their relationship with the Corps through a Cooperative Agreement, for the purposes of OMBIL, hours donated by members of a Cooperating Association should be input in the Cooperating Association category (or Handshake/Challenge Partnership if applicable to a specific project), not in the Cooperative Agreement category.

*See NRM Gateway MOU/MOU page for list of national organizations with MOU/MOA and NRM Gateway Cooperating Association page for list of associations in OMBIL. There is a pick-list of cooperating associations already in OMBIL. If you have a new cooperating association that is not on the list, please contact Heather Burke the get it added to the system.

• #3 - Handshake

This type should only be selected for those projects that have received handshake funds in the past 3 fiscal years.

Once the handshake project is complete, if you still work with the partner in future years, you'll need to make that a new partnership type to reflect the work (i.e. contribution, MOU, challenge partnership as applicable)

#2 - Zero values in OMBIL

All of the prior year partners automatically load into the wizard. If a particular partner did not do anything with the project this year, it needs to be marked as No Activity.

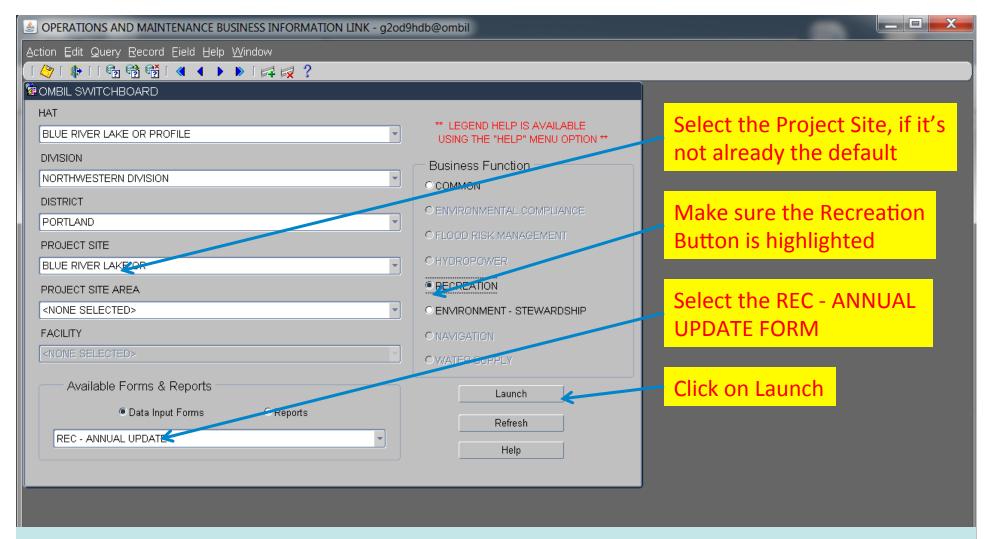
Do not put zeros in every data field if the partner was not active.



#1 - Corps value

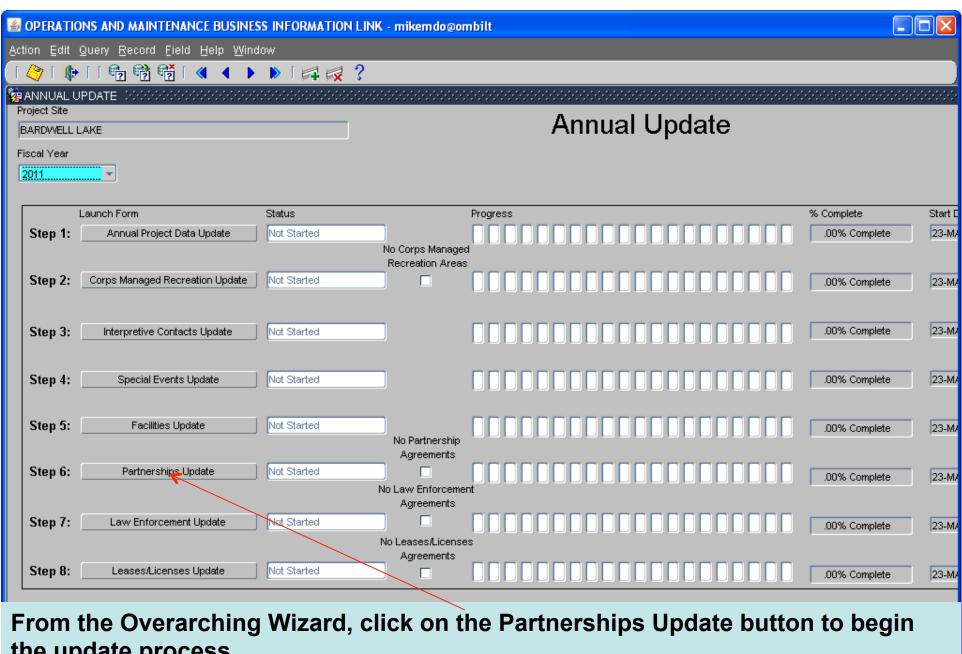
We need to start focusing on getting the Corps value entered in addition to the partner value. If nothing else, there is always going to be a value of an employee's time that should be captured in the Services column. But we are also missing out on a lot of materials/ equipment value that we bring to these partnerships.



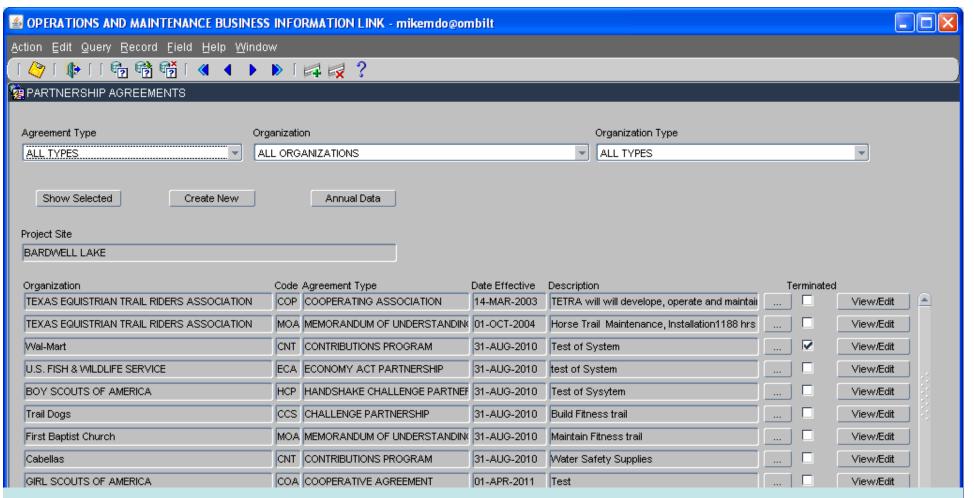


You begin from the Switchboard, where you first select your Project, then check the Recreation button, then select the REC – ANNUAL UPDATE (Wizard) and click the Launch button.

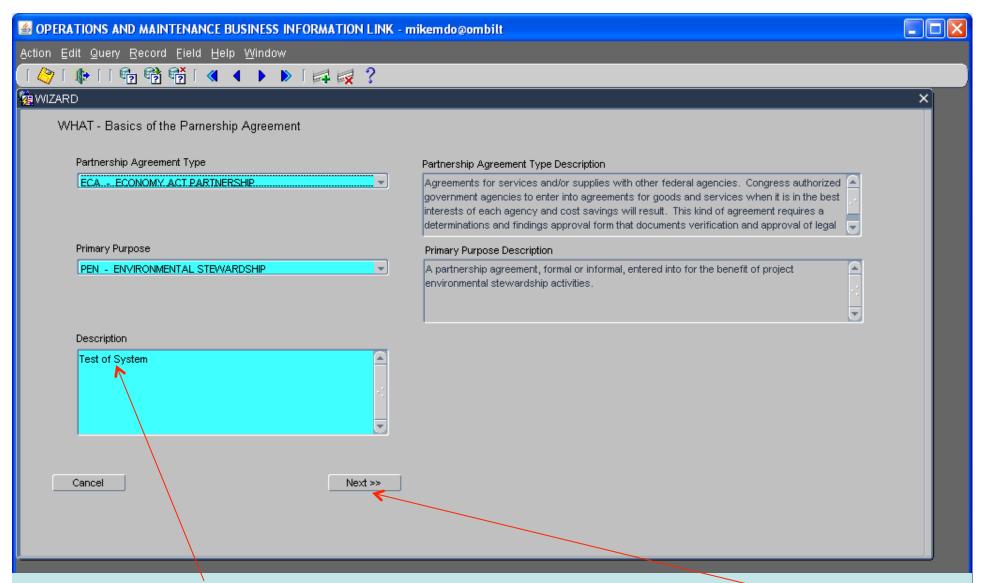
IMPORTANT! The Annual Update wizard is only open for data entry between October 1 – 31 each year



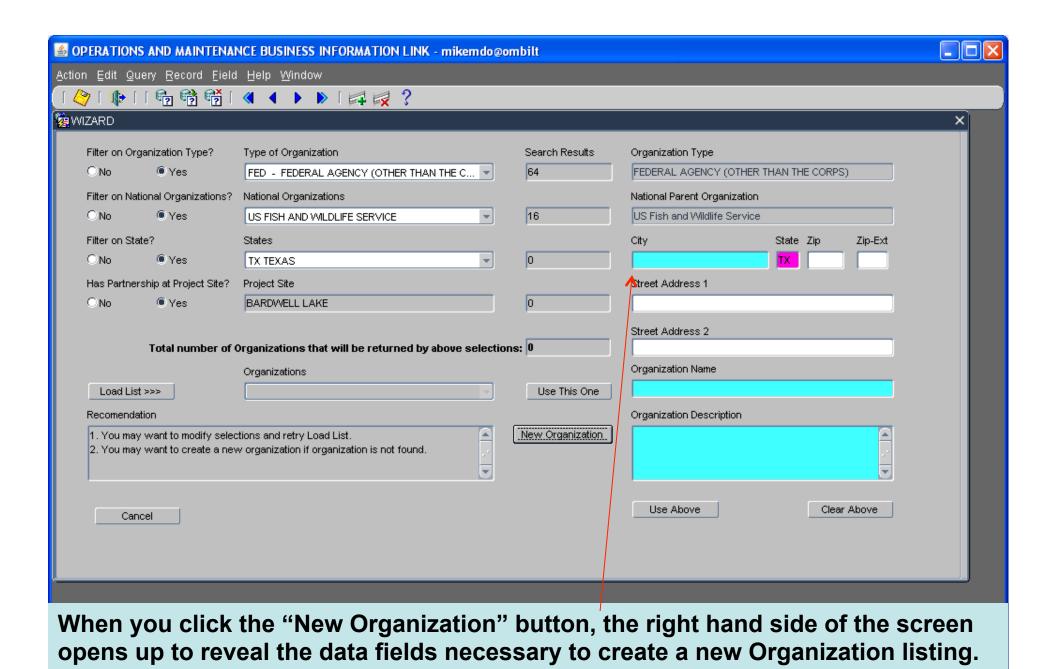
the update process.



- This screen shows all agreements listed in OMBIL for the Project Site (PS).
- If there are known agreements that don't show up in this list, the user must click on the "Create New" button and work through the screens to create a new agreement.
- If no new agreements need to be created, then click on the "Annual Data" button to start the update process or the "View/Edit " button to review and/or update basic partnership information.

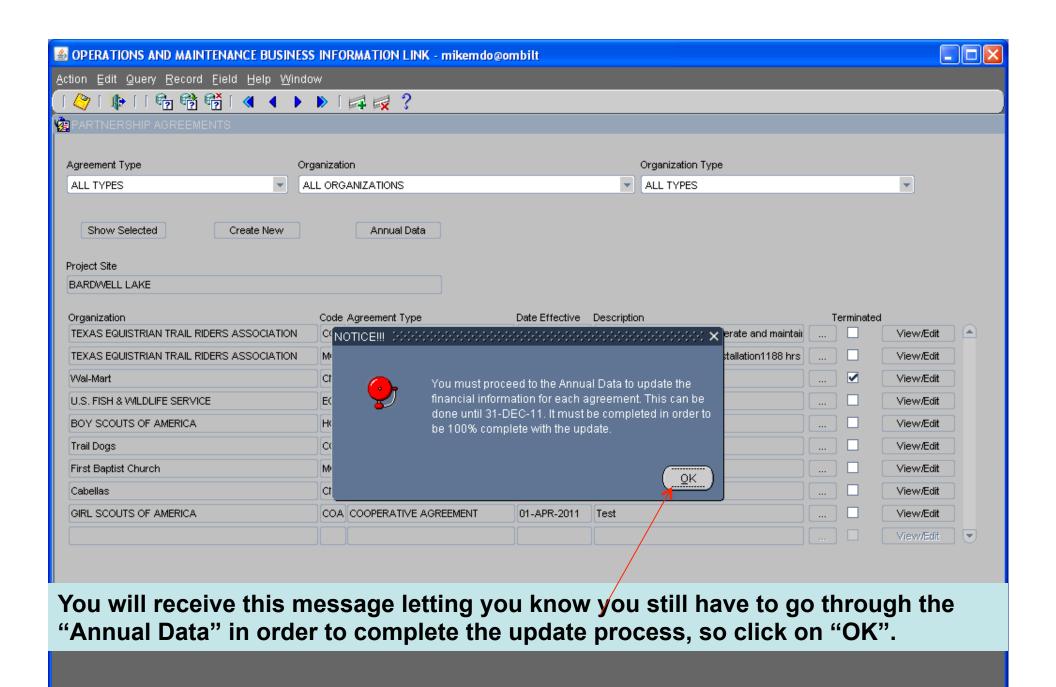


Next is the description box, where the user gives a detailed explanation of the purpose of the agreement. This is limited to 255 characters, so be concise. Click "Next".



<08C>

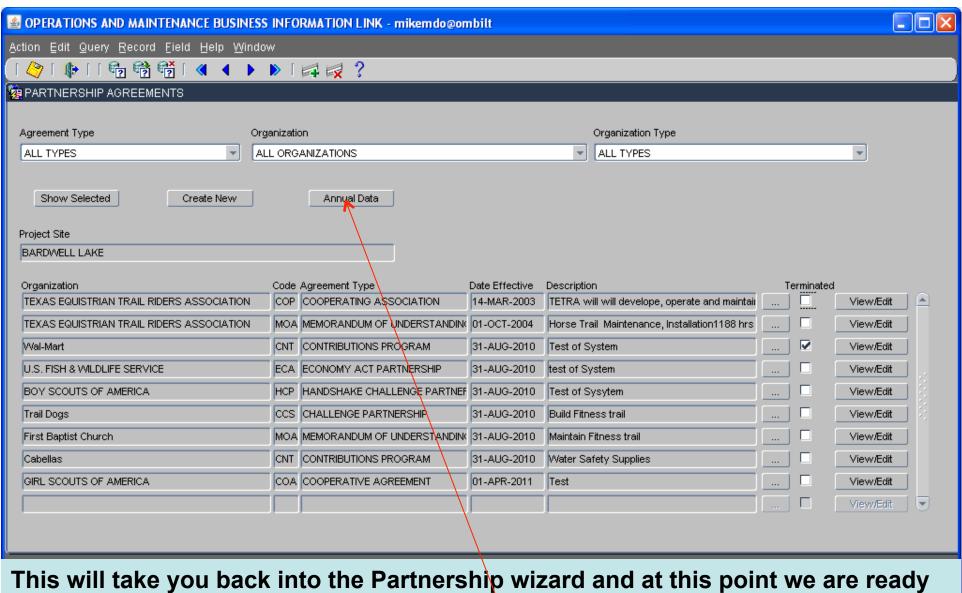
Record: 1/1



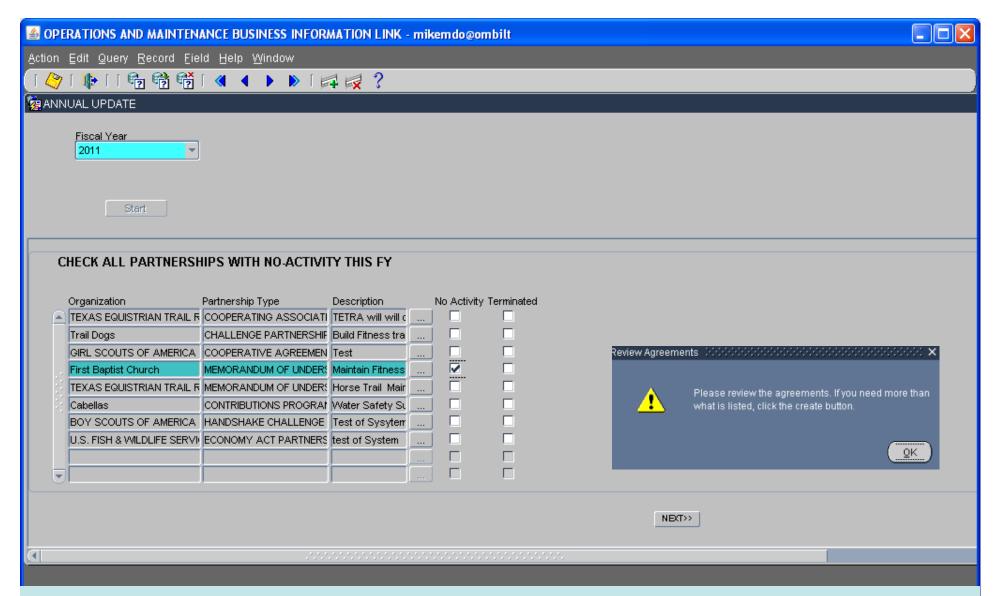
<OSC>

Display of the status of the agreement, checked if terminated.

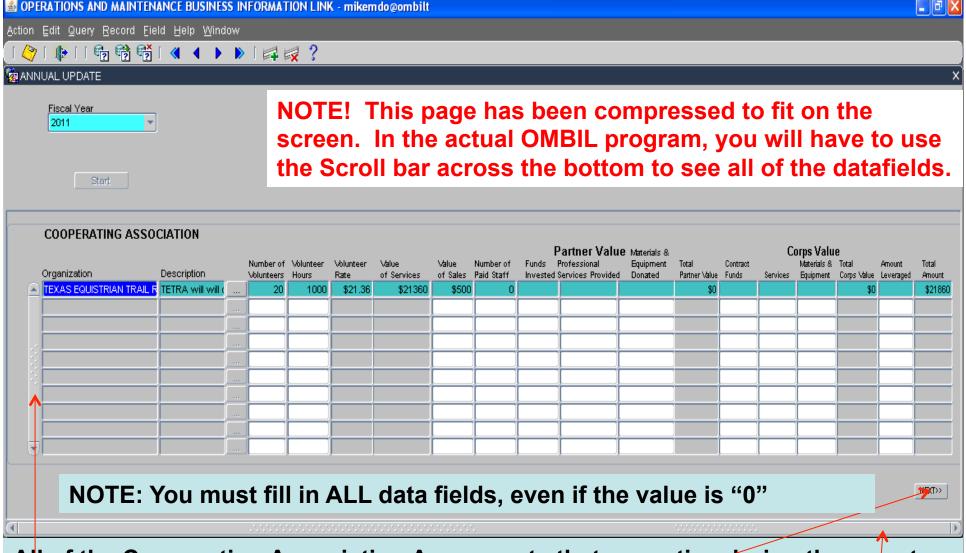
Record: 1/9



This will take you back into the Partnership wizard and at this point we are ready to begin the update of the Annual Data, so click on the "Annual Data" button.



- Check the No Activity box for any of the agreements that did not have activity during this report FY. (Do not show a partnership as Active and fill in all zeroes in the data fields.) Click Next.
- You will get a reminder to add any agreements that are not shown in the list.



All of the Cooperating Association Agreements that are active during the report FY will be displayed here. All the user needs to do is update the numbers for each agreement. Note the scroll bar to the left. If you have more agreements than will display on one page, you will need to scroll down to see the remainder. Use the lower scroll bar to Click "Next".

Data Field Definitions

- Value of sales (only for cooperating associations) total value of gross sales returned to the project in accordance with the agreement.
- Number of paid staff (only cooperating associations) total number of paid staff working for the Cooperating Association at this Project Site
- Funds invested total dollar amount of cash funds invested by the partner (excluding bookstore sales funds reinvested in project)
- Professional services provided total \$ value of professional services (i.e. engineer donating time to draft up plans and specifications or a grant writer donating professional time to research and write a grant proposal, etc.) provided by the partner. Calculate the value by multiplying the number of hours served times the prevailing hourly service charge.
- Materials & equipment donated total \$ value of materials and equipment provided by the partner. Calculate the value of equipment using the local hourly/daily rental rate cost

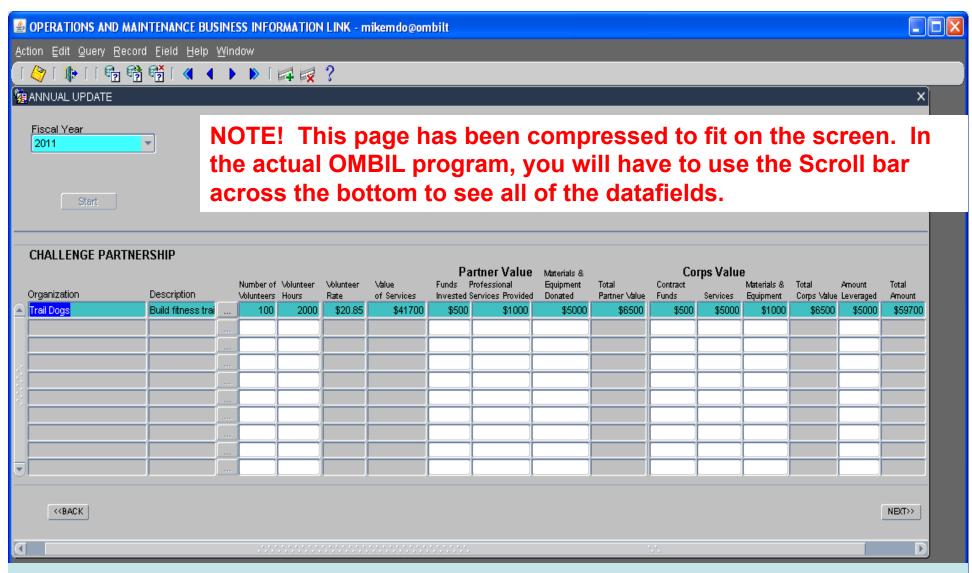


Data Field Definitions

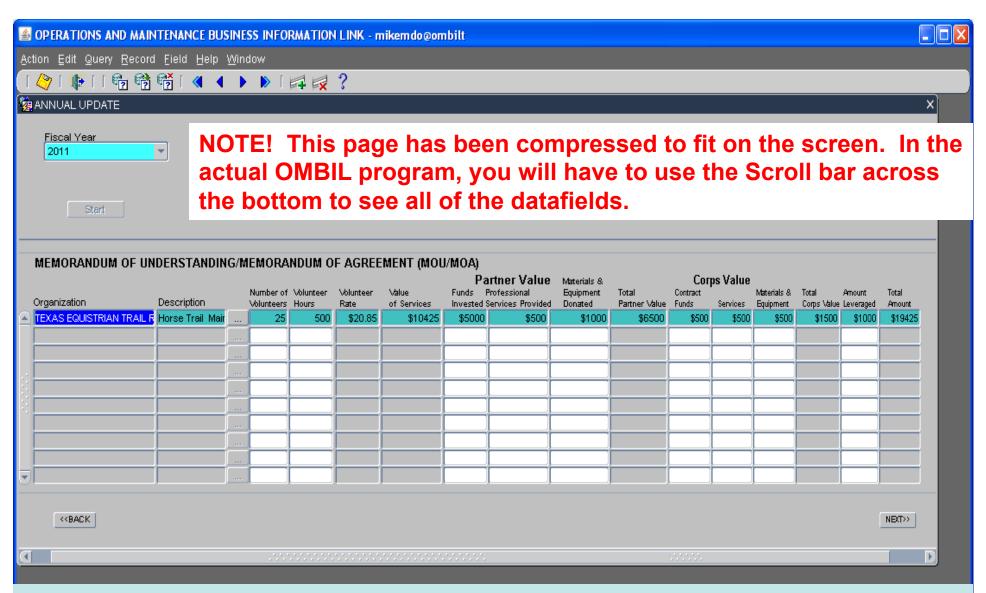
- HQ investment (only for Handshake) the total \$ value received from the Handshake Partnership money provided by HQUSACE
- Contract Costs- the total \$ value of services contracted by the Corps for use in conjunction with this agreement
- Materials & equipment provided the total \$ value of materials and equipment provided by the Corps
- Corps Labor- the total \$ value of staff time provided by the Corps.
 Calculate value of services by multiplying the number of hours served x the burdened hourly employee labor rate
- Additional Investment- the total \$ value, over and above the original contributions by the project and its partner for this agreement.
 (Example: initial investment made by you and your partner is \$100,000. Other partners have approached wishing to contribute to enhance your original agreement. Any funds donated by other partners above the original \$100,000 is considered additional funds.)

These can all be found on the OMBIL website in the User Manuals and Reference Materials pages

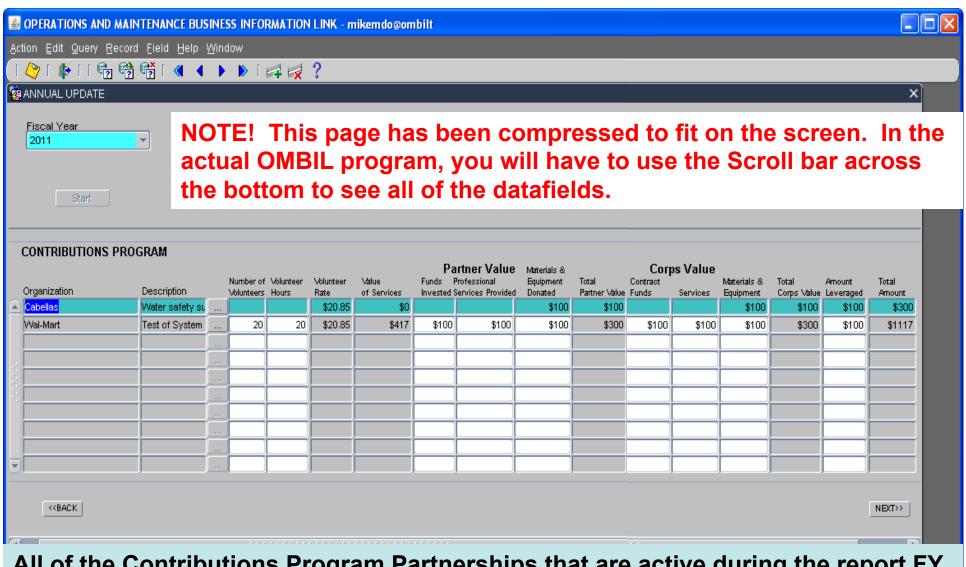




All of the Challenge Partnership Agreements that are active during the report FY will be displayed here. All the user needs to do is update the Numbers for each agreement and then Click "Next".

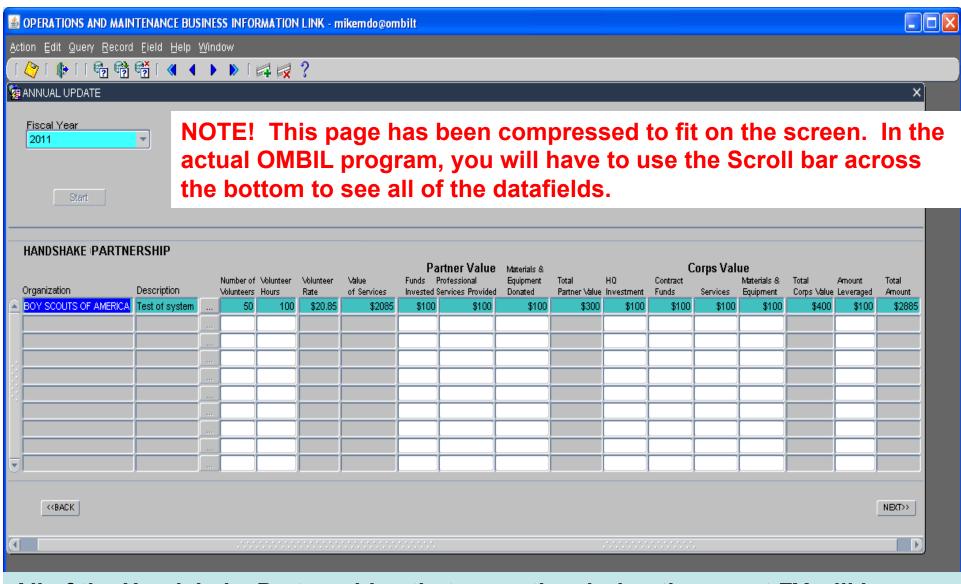


All of the MOUs and MOAs that are active during the report FY will be displayed here. All the user needs to do is update the numbers for each agreement. Click "Next".

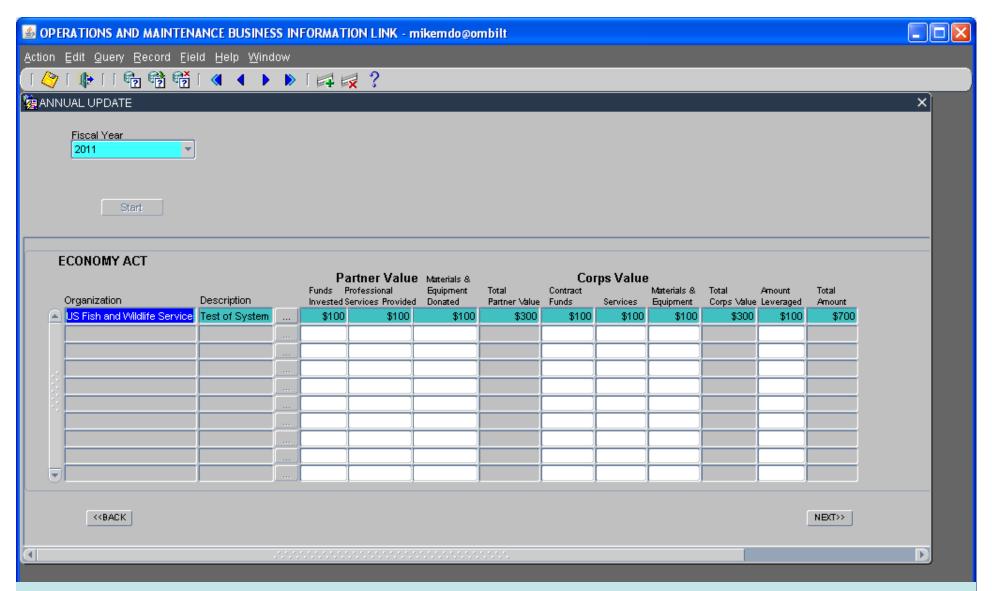


All of the Contributions Program Partnerships that are active during the report FY will be displayed here. All the user needs to do is update the Numbers for each agreement and then Click "Next".

Display of the organ	nization for th	nis partnership				
Record: 1/2			<	08C>		

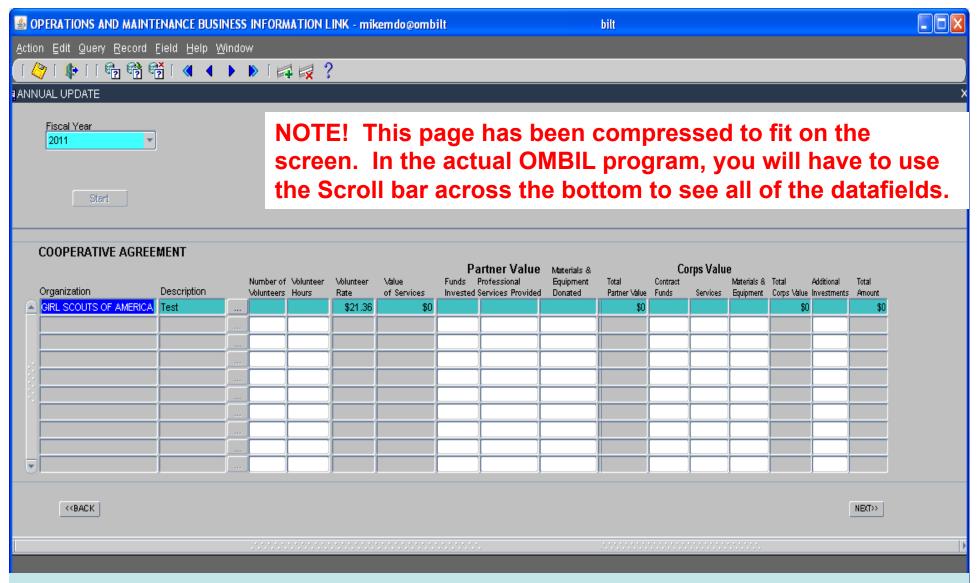


All of the Handshake Partnerships that are active during the report FY will be displayed here. Click "Next".



All of the Economy Act Partnerships that are active during the report FY will be displayed here. All the user needs to do is update the Numbers for each agreement. Click "Next".

Record: 1/1 < OSC>	
Record. 171 1980	



All of the Cooperative Agreement Partnerships that are active during the report FY will be displayed here. All the user needs to do is update the Numbers for each agreement. Click "Next".

(1		
The name of the primary organization responsible	for this partnership agreement.	
Record: 1/1	<0SC>	· · · · · · · · · · · · · · · · · · ·
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2011						
L	_aunch Form	Status		Progress	% Complete	Start D
Step 1:	Annual Project Data Update	Not Started			.00% Complete	23-M/
			No Corps Managed Recreation Areas			
Step 2:	Use Fee Area Update	Not Started			.00% Complete	23-M/
Step 3:	Interpretive Contacts Update	Not Started			.00% Complete	23-M/
		,	_			
Step 4:	Special Events Update	Not Started	_		.00% Complete	23-M/
Stop 41						
Step 5:	Facilities Update	Not Started	_		.00% Complete	22.44
Step 3.	T dominos Opadio	J Not Started	No Partnership		.00% Complete	23-M/
Step 6:	Partnerships Update	Completed	Agreements		-	
Jacep 0.	T di trici si ips apade		No Law Enforcemen		100.00% Complete	01-00
			Agreements			
Step 7:	Law Enforcement Update	Not Started			.00% Complete	23-M/
			No Leases/LicensesAgreements	/		
Sten 8:	Leases/Licenses Update	Not Started			00% Complete	22 M

The system brings you back to the Overarching wizard and updates the status to show that you are at 100% Complete for the Partnership Update. If you were anything less than 100%, you would be able to go back into the Partnership wizard and complete the update. Once you have finished, simply Exit this screen or proceed to another of the update wizards (any of the steps above).

What Partnerships Do You Have??